

SÜLEYMAN DEMİREL UNIVERSITY

DIRECTIVE ON THE APPLICATION AND ADMISSION OF INTERNATIONAL STUDENTS TO ASSOCIATE AND BACHELOR'S DEGREE PROGRAMS

PART 1

Aim, Scope, Basis and Definition of Terms

Aim

ARTICLE 1- (1) The aim of this directive is to regulate the principles that govern the procedures concerning admission of international students to associate and undergraduate programs at Süleyman Demirel University.

Scope

ARTICLE 2- (1) This directive consists of provisions concerning the international students application, exam, quota setting, application criteria, evaluation of applications and Turkish preparatory education.

Basis

ARTICLE 3- (1) This directive is prepared on the basis of the Article 3 of the law no. 2546 concerning the International Students in Turkey, the Article 45/f of the law no. 2547 and the general provisions on the admission of Foreign Students of Higher Education Council.

Definition of the Terms

Article 4- (1) **Wherever the following terms appear in this document, they shall refer to:**

- a) Unit: The Faculties, Schools, Vocational Schools and State Conservatory at Süleyman Demirel University,
- b) Unit Committee: Faculty committee at the faculties at Süleyman Demirel University, School Committee at schools at SDU, Vocational School Committee at vocational schools at SDU, State Conservatory Committee at state conservatory at SDU.
- c) Evaluation Commission: the committee which will carry out the process of preference and placement.
- d) TRNC: Turkish Republic of Northern Cyprus
- e) Commission: Exam Preparation and Implementation commission organized by the coordinator
- f) Coordinator: The relevant Vice-rector assigned to coordinate the International Student processes
- g) Program: Associate and Bachelor Degree programs
- h) Rector: The rector of Süleyman Demirel University
- i) Rectorate: The rectorate of Süleyman Demirel University
- j) SDU: Süleyman Demirel University
- k) SDUYÖS: Süleyman Demirel University Examination for International Students
Senate: Süleyman Demirel University Senate

- l) TÖMER: Süleyman Demirel University Directorate of Turkish and Foreign Language Research and Application Center
m) University Administrative Board: Süleyman Demirel University Administrative Board
n) CoHE: Council of Higher Education of Turkey

PART 2

Guidelines for International Student Admission

International Student Examination

ARTICLE 5 – (1) The execution of SDUYÖS and the date of the exam in the academic calendar is decided by the Senate.

(2) SDUYÖS is conducted by the Exam Preparation and Implementation Committee under the Coordinator's Chairmanship.

(3) The application and examination dates of SDUYÖS, the way the exam is conducted, application requirements and base scores for evaluation are determined and announced by the Exam Preparation and Implementation Committee.

(4) SDUYÖS results are valid for 1 (one) year following the examination date.

(5) SDUYÖS is conducted in the countries and in the other exam centres with which the agreement is done and the execution of the exam is considered appropriate.

Quotas

ARTICLE 6 – (1) The quota for international student admission to be allocated to the daytime education, evening education and distance education programs under associate and bachelor degree programs of the university and the special conditions, if any, are determined by the senate.

(2) The quotas and conditions determined by the decision of the senate are presented to CoHE (Council of Higher Education).

(3) In the event that there are not any students who choose the program for which the quota for is international student admission allocated or the quota is not filled, vacant quotas may be transferred to other department/program quotas.

The quotas for the programs of Faculty of Medicine, Faculty of Pharmacy and Faculty of Law may be transferred by the demand of the university and the decision of the Higher Education Executive Committee.

Candidates who can apply

ARTICLE 7-

A) Provided that the candidates are in the final year of high school or graduates; The applications of

1) Those who are of foreign nationality,

2) Those who were Turkish citizens at birth but received permission of expatriation from the Ministry of Internal Affairs, and those who hold the Official Document for The Use of Rights Granted by the Law No: 5203, which is issued for their children under the full legal age who are registered on the document that certifies the abandonment of Turkish citizenship.

3) Those of dual citizenship who were of foreign citizenship at birth but later adopted Turkish Republic citizenship,

4) a) Among those students of Turkish Republic citizenship who continued their secondary education in foreign countries before 1st of February 2013, the ones who have completed the last three years of secondary education (high school) in a foreign country except for TRNC (Turkish Republic of Northern Cyprus) (including those who have completed all of their secondary (high school) education in Turkish schools established within the scope of MNE (Turkish Ministry of National Education) in foreign countries other than TRNC)

b) Among those candidates who have started their secondary education in a foreign country after 1st of February 2013, the ones who have completed all of their secondary (high school) education in a foreign country except TRNC (including those who have completed all of their secondary (high school) education in Turkish schools established within MNE in foreign countries other than TRNC) to the foreign acceptance quotas,

5) Those with TRNC citizenship reside in TRNC and have completed their secondary education there and have the score of GCE-AL and those who enrolled colleges and high schools in other countries between 2005-2010 and studies there and have or will have the score of GCE-AL scores,

Will be accepted.

B) The applications of those

1) Hold TR citizenship and have completed all of their secondary education in Turkey or TRNC,

2) Hold TRNC citizenship (except for those who completed all of their secondary education at high schools in TRNC and hold GCE-AL scores and those who enrolled and studied at colleges or high schools in other countries between 2005-2010 and have or will have GCE-AL scores)

3) hold dual citizenships whose first nationality is Turkish at birth as defined in the 2nd article of (a) subsection, except for those who provide the requirements defined in the 4th article of (a) subsection),

4) hold dual citizenships, one of which is T.R citizenship (except for those who have completed all of their secondary education at high schools in TRNC and hold GCE-AL examination results and those who enrolled at high schools in other countries between 2005-2010, studied there and have GCE-AL examination results now,)

5) hold T.R citizenship or dual citizenships whose first citizenship is T.R at birth as defined in the 2nd article of (a) subsection and study at schools operating within the scope of embassies in Turkey and foreign high schools in Turkey,

Will not be accepted.

Application and Preference Conditions

ARTICLE 8- (1) International student application will be done online at Süleyman Demirel University official website and between the specified dates, other required documents will be uploaded online to the information system. The applications which are not done within the application period and the applications of those, who do not upload the required documents or upload incomplete documents, will not be accepted.

(2) Those, who have minimum base scores obtained from the exams in Appendix 1 and Appendix 2, can apply for international student quotas.

(3) Necessary information, special conditions, and explanations, if any, are announced at the official website of the university.

(4) Candidates can apply for maximum 15 (fifteen) programs.

Evaluation, Placement and Announcement of the Results

ARTICLE 9- (1) The evaluation and placement process of the international candidate are conducted by Evaluation Committee.

(2) The applications of the candidates who do not meet the application conditions are not evaluated.

(3) Placement is done according to

a) the results of SDUYÖS and the exams in Appendix 1 and the formulas in Appendix 3.

b) YÖS results of other universities whose validity is accepted and announced by SDU and exams in Appendix 2 and the formulas in Appendix 3, if there are vacant quotas.

c) the candidates' secondary school grade point average provided that the candidates certify their GPA and if there are still vacant quotas.

d) Applications can be done for vacant quotas once more.

(4) The examinations which are in the status of high school graduation exam are valid for an unlimited period; the examinations which are in the status of university entrance exam are valid for 2 (two) years. YÖS examinations of the universities recognized by SDU are valid 1 (one) year.

(5) The evaluation of application and placement of candidates applying for programs admitting students with special ability exam is done according to special ability exam score and order of preference.

(6) In the event that the placement score is the same; the candidate whose secondary grade point average is higher is chosen. In the event that there is still equality, the candidate who is younger is chosen.

(7) The name list and acceptance letter of the placed candidates are announced at <http://obs.sdu.edu.tr>. Aforementioned announcement acts as a notification for candidates, an additional notification will not be made to their addresses.

Registration

ARTICLE 10- (1) Required documents for the registration are these:

a) Along with their acceptance of letter, candidates are required to take a Student Visa from a Turkish Republic Foreign Representative offices in their country (or the nearest Turkish Republic Foreign Representative).

b) The candidates in Turkey are required to take a residence permit from Provincial Directorate of Migration Management instead of a Student Visa.

c) Student Visa is not demanded from the candidates listed below:

(1) Foreign students having completed their secondary education in Turkey and demanding to go on their undergraduate education without a break and the children of foreigners having work and residence permit in Turkey.

(2) Those having Turkish nationality at birth, but, then having given up their nationality upon the Council of Ministers' decision and having been admitted to the citizenship of a foreign state; (including the holders of document for the Use of the Rights Granted by the Law, No.5203).

(3) Holders of dual citizenship having foreign nationality at birth, but, then having been admitted to citizenship of Turkish Republic and those who have Turkish citizenships and have completed the last three years of high school education in a foreign country except Turkish Republic.

(2) The original high school diploma and the original temporary graduation certificate with their translation from a Notary Public or Turkish Republic Foreign Representative Offices.

(3) The original high school diploma taken from Turkish Ministry of Education Provincial Directorate of National Education or the equivalence certificate taken from Turkish Republic Foreign Representative Offices.

(4) The original transcript, showing the candidate's high school subjects, grades and grade point average, approved by high school administration and a certified Turkish translated copy of transcript by Turkish Republic Foreign Representative Offices.

(5) The candidates are required to submit the originals of required papers. The candidates, placed with YÖS score of Turkish universities recognized by SDU, are required to have verification code on their YÖS score printouts or take “true copy of the original” seal from the institution he/she took the document.

(6) The pages of the passport with Student Visa showing the identification information and validity period and a certified copy of Turkish translation of these pages from a Notary Public or Turkish Republic Foreign Representative Offices.

(7) If available, a certified copy of internationally recognized foreign language proficiency certificate and Turkish proficiency certificate from Notary Public or Turkish Republic Foreign Representative Offices.

(8) Eight photographs to be 4.5x6 cm. in size (the photographs should be taken in the last 6 months, from front, and enable the candidate to be clearly recognized.)

(9) Bank receipt showing the tuition fee have been paid to the related bank.

(10) Signed financial assurance declaration

(11) The candidates who do not register on the specified dates lose their rights for registration.

Tuition Fees and Financial Assurance Amount

ARTICLE 11- (1) International students are charged with tuition fees in the amount determined by the University Administrative Board, provided that the fees are within the minimum and maximum limits determined every year by the Council of Ministers.

(2) International students are required to deliver an official document or contract showing that s/he has the income to make a living in Turkey. This amount is determined by the University Administrative Board every year.

Medium of Instruction

ARTICLE 12- (1) The medium of instruction at the university is Turkish. According to the language of the program, The foreign language level of the students, who have been admitted to the programs which has a compulsory preparatory class or the medium of instruction is English, is determined by the proficiency exam.

Turkish Proficiency Level

ARTICLE 13- (1) Proficiency levels of Turkish language are stated below:

C1 Level: Proficient in Turkish. May begin education at our University.

B1-B2 Level : The level of Turkish is sufficient to begin education at our University. However, the students studying at associate degree are required to raise their Turkish proficiency level to (C1) level until the beginning of the third semester; and the ones studying at bachelor’s degree are required to raise their Turkish proficiency level to (C1) until the beginning of fifth semester. At the end of this period, the students who have not raised their levels to (C1) level cannot go on their education. Students are given one year to raise their

levels. The students who have not meet the requirement at the end of this period are dismissed from the university.

A1-A2 Level: The level of Turkish is not sufficient. The students, whose level of Turkish are A2 and A1, are allowed to raise their levels in two years by the decision of University Administrative Board. At the end of this period, they can begin their education as long as they have raised their level to at least B1. However However, the students studying at associate degree are required to raise their Turkish proficiency level to (C1) level until the beginning of the third semester; and the ones studying at bachelor's degree are required to raise their Turkish proficiency level to (C1) until the beginning of fifth semester. At the end of this period, the students who have not raised their levels to (C1) level cannot go on their education. Students are given one year to raise their levels. The students who have not met the requirement at the end of this period are dismissed from the university.

b) The applicants have to certify their level of Turkish. Turkish Proficiency certificates, issued by Turkish Education Centres affiliated to Higher Education Institutes and recognized Council of Higher Education, are valid.

c) Turkish Proficiency exam is conducted by SDÜ TÖMER at least twice a year.

d) According to Common European Framework of Reference for Languages, SDUYÖS Turkish Proficiency levels and score ranges are stated below:

SDUYÖS Proficiency Levels	Turkish	Score Ranges	Explanations
C2		89-100	Turkish level is sufficient.
C1		71-88	
B2		65-70	Turkish level can be sufficient in a short time.
B1		55-64	
A2		30-54	Turkish level is insufficient.
A1		0-29	Does not speak Turkish at all.

PART 3

Miscellaneous and Final Provisions

Application and Registration with Incomplete or Fake Document

ARTICLE 14- (1) The registration of those, who have submitted falsified, fake, incomplete and wrong documents during the application, placement and registration process, is cancelled. 14-a-(1) Exam Preparation and Implementation commission consists of the persons who are submitted by the coordinator and assigned by the rector.

(2) Evaluation Commission consists of the persons who are assigned by the coordinator by the proposal of Exam Preparation and Implementation commission.

Cases not Specified in the Directive

ARTICLE 15- (1) International students are subject to Süleyman Demirel University Associate and Bachelor's Degree Education and Examination Directive and Süleyman Demirel University Foreign Language Education and Examination Directive.

Abolished Directive

ARTICLE 16- (1) By this directive, “Süleyman Demirel University Directive for International Students Admission” dated 1st of January 2015 and numbered 435/8 has been abolished.

Adaptation

PROVISIONAL ARTICLE- (1) Among the students, who registered to the university before 2016-2017 academic year, the ones who started studying with B1-B2 level have to raise their Turkish proficiency level to (C1) until they graduate from the university. The ones, studying at the associate level, are not required to raise their Turkish proficiency level to (C1) until the beginning of third semester, and the ones, studying at bachelor degree, are not required to raise their Turkish level to (C1) until fifth semester. The students, who are about to graduate, will not be able to start graduation process until they raise their Turkish proficiency level to (C1). Those students are given one (1) year to raise their levels. The students who have not met the requirement at the end of this period are dismissed from the university.

Validity

ARTICLE 17- (1) From 2016-2017 academic year, this directive will be in effect from the date it is approved by Süleyman Demirel University Senate.

Enforcement

ARTICLE 19- (1) This Directive is executed by the rector of Süleyman Demirel University.

EQUIVALENT EXAMS WHICH ARE DEEMED APPROPRIATE FOR SÜLEYMAN DEMİREL UNIVERSITY INTERNATIONAL STUDENT (ASSOCIATE AND BACHELOR DEGREE) ADMISSION AND MINIMUM AND MAXIMUM SCORES

- 1) **ABITUR:** (Minimum:4 – Maximum: 1)
- 2) **ACT** (American College Test): (Minimum:21 – Maximum: 36)
- 3) **CSAT** (College Scholastic Aptitude Test): (Minimum:400 – Maximum: 800) the test in South Korea
- 4) **EGE (Unified State Examination):** (Minimum:250 – Maximum: 400) Russian Federation Central State Examination
- 5) **FRENCH BACCALAUREATE:** having the diploma of French Baccalaureate and the score of (Minimum:12 – Maximum: 20)

6) **GAOKAO:** (Minimum: 480 – Maximum: 750) the test in People’s Republic of China

7) **GCE-AL:** 300 for Faculty of Medicine/ Faculty of Dentistry/ Faculty of Engineering/ Faculty of Law, (A*140 for one subject, total 3 subjects are evaluated. Minimum: 140 –Maximum: 420)

8) **IB** (International Baccalaureate): having the diploma of IB and the score of (Minimum: 28 –Maximum: 42)

9) **SAT** (Scholastic Assessment Test): minimum 1000 (Total) and minimum 500 (Maths). (Minimum: 1000 –Maximum: 1600)

10) **UAN** (Ujian Akhir Nasional): the test in Indonesia (Minimum: 40 –Maximum: 60)

NO	TEST TYPE/COUNTRY	PROGRAM TYPE	MINIMUM SCORE	MAXIMUM SCORE
1	Nationwide University Entrance Exam of Afghanistan (KANKUR)	Associate and Bachelor’s Degree	200	350
2	Nationwide University Entrance Exam of Azerbaijan (TQDK)	Associate and Bachelor’s Degree	400	700
3	Kyrgyzstan National University Entrance Examination (ORT)	Associate and Bachelor’s Degree	150	250
4	Kazakhstan Unified National Test (ENT)	Associate and Bachelor’s Degree	70	125
5	Kosovo High School Graduation Exam	Associate and Bachelor’s Degree	60	100

6	Tawjihi	Associate and Bachelor's Degree	80	100
7	Baccalaureate Libanais	Associate and Bachelor's Degree	13	20
8	Al-Sahada-Al-Thhnawiyya-Al-Amma	Associate and Bachelor's Degree	170	240
9	Al-Sahada-Al-Thhnawiyya-Al-Amma	Associate and Bachelor's Degree	1160	2900
10	Argentina Baccalaureate	Associate and Bachelor's Degree	4 6	10 10
11	Belarus Unified State Examination	Associate and Bachelor's Degree	250 350	600 600
12	Matura Exam/Bosnia and Herzegovina	Associate and Bachelor's Degree	3,5	5
13	University Entrance Exam/Brazil	Associate and Bachelor's Degree	5	10
14	Algeria Baccalaureate	Associate and Bachelor's Degree	8 10	20 20
15	Studentereksamen/Denmark	Associate and Bachelor's Degree	7	13

16	Morocco Baccaureate	Associate and Bachelor's Degree	8 10	20 20
17	Georgia National University Entrance Exam	Associate and Bachelor's Degree	250	500
18	National University Entrance Exam/ Mongolia	Associate and Bachelor's Degree	600	800
19	Moldova Baccaureate	Associate and Bachelor's Degree	5 7	10 10
20	National University Entrance Exam/Portugal	Associate and Bachelor's Degree	8 10	20 20
21	Romania Baccaureate	Associate and Bachelor's Degree	6	10
22	Senegal Baccaureate	Associate and Bachelor's Degree	8 10	20 20
23	Tunisia Baccaureate	Associate and Bachelor's Degree	10	20

1. Multiplier for SDUYÖS= 100/The maximum number of the accurate numbers
2. The scores of international exams and conversion table

The Lowest High School Grade Point Average accepted by the university= yedp

The Highest High School Grade Point Average accepted by the university= yeyp

The International Exam Score of the Student= op

The Conversion of International Exam Score of the student into High School Grade Point Average Score= ydp

The Lowest international exam score accepted by the university= edp

The Highest International Exam Score= eyp

$$ydp = 50 + \left(\frac{(yeyp - yedp)}{(eyp - edp)} \right) * (op - edp)$$

3. The conversion formula used for **ABITUR**

$$ydp = 50 + \left(\frac{(yeyp - yedp)}{(edp - eyp)} \right) * (edp - op)$$

**In the article 7 of Turkish citizenship law no. 5901, it is stated that "(1) A child born to a Turkish mother or through a Turkish father within the unity of marriage either in Turkey or abroad is a Turkish citizen." Therefore, it is useful for the candidates applying from abroad to check the Turkish Citizenship aw*